

Cherwell District Council

Joint Personnel Committee

Minutes of a meeting of the Joint Personnel Committee held at Springfields, Towcester, Northants NN12 6AE, on 1 September 2011 at 7.00 pm

Present: Councillor Barry Wood (Chairman)
Councillor Mary Clarke (Vice-Chairman)

Councillor Ken Atack
Councillor Caryl Billingham
Councillor Rebecca Breese
Councillor Rupert Fordham
Councillor Victoria Irvine
Councillor G A Reynolds
Councillor Leslie F Sibley

Substitute Members: Councillor Ann Addison
Councillor Norman Bolster
Councillor Stephen Clarke (In place of Councillor Rosie Herring)
Councillor Blake Stimpson

Also Present: Jonathan Clark, Veredus

Apologies for absence: Councillor Rosie Herring

Officers: Sue Smith, Chief Executive
James Doble, Democratic, Scrutiny and Elections Manager

16 **Declarations of Interest**

There were no declarations of interest.

17 **Petitions and Requests to Address the Meeting**

There were no petitions or requests to address the meeting.

18 **Urgent Business**

There was no urgent business.

19 **Minutes**

The minutes of the meeting held on 13 July 2011 were agreed as a correct record and signed by the Chairman.

20 **Update Report on the Management Restructuring**

The Chief Executive submitted a report to update the Joint Personnel Committee on progress on the management restructuring and to propose the basis for incremental progression.

Resolved

- (1) That the contents of the report be noted.
- (2) That the proposals for incremental progression for the posts in Joint Management Team be approved.
- (3) That it be noted that the recommendations for the appointment of the statutory officers will require consent from both Councils.

21 **Interview Briefing**

The committee was provided with a training briefing on the recruitment and selection process from James Doble, Democratic, Scrutiny and Elections Manager (Cherwell District Council) and Jonathan Clark Veredus. Member asked a number of questions and clarifications were provided.

22 **Exclusion of the Press and Public**

Resolved

That, in accordance with Section 100A(4) of Local Government Act 1972, the press and public be excluded from the meeting for the following items of business, on the grounds that they could involve the likely disclosure of exempt information as defined in paragraphs 1, 2 3 and 4 of Schedule 12A of that Act.

23 **Consideration of Applications, if any, for Early Retirement and Voluntary Redundancy**

The Committee considered two requests that had been received for voluntary redundancy from officers who had decided not to apply for posts in the new structure. The Committee discussed the applications and raised a number of

questions with regard to each including, how the work of existing officers would be accommodated and resourced from the new structure and how this would be funded. It was noted that at this time it was uncertain as to the skill set and experience that the new management team would have and in light of this and the need for clarification as to how this work could be funded, it was agreed that consideration of the applications should be deferred.

Resolved

- (1) That the applications for voluntary redundancy be deferred.

24

Long-Listing of Applications for the Posts of Shared Directors

Members considered the applications that had been received for the shared director posts. Having considered the applications, based on their merit, Members agreed that all candidates should proceed to the interview stage.

Resolved

- (1) That based on their merit, all candidates, as set out in the exempt minute, should proceed to the interview stage.

The meeting ended at 8.47 pm

Chairman:

Date: